5.5.1 Lab: Run Commands in Windows Vista

Introduction

Print and complete this lab.

In this lab, you will open the same program by using the Windows Explorer and the "Run..." command.

Recommended Equipment

The following equipment is required for this exercise:

A computer system running Windows Vista Business

Step 1

Boot the computer and log on as yourself.

Right-click the **Start** button and then click **Explore**.

Navigate to the Local Disk (C:) hard drive disk

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🌗 Organize 🔻 🏢 Views 👻 🙆	Burn		_		0
Image: Comparize → Image: Views → Organize → Image: Views → Organize → Favorite Links Image: Folders Image: Pictures Image: Music More → Folders Image: Policie Image: Policie <td< th=""><th>Burn Name Drograms</th><th>Date modified</th><th>Туре</th><th>Size</th><th></th></td<>	Burn Name Drograms	Date modified	Туре	Size	

Step 2

Right-click the Local Disk(C:) hard disk drive.

Security	Previo	ous Versions	Quota
General	Tools	Hardware	Sharing
Type: Loo	cal Disk		
File system: NT	FS		
Used space:	13,163	3,507,712 bytes	12.2 GB
Free space:	8,309	9,227,520 bytes	7.73 GB
Capacity:	21,472	2,735,232 bytes	19.9 GB
	Dr	ive C:	Disk Cleanup
Compress this of Index this drive	for faster sea	disk space arching	

Click **Properties** and then click the **Disk Cleanup** button.

The **Disk Cleanup Options** window appears.

Click My files only.

Note: Clicking **Files from all users on this computer** will display the **User Account Control** window to ask for permission.



The Disk Cleanup for (C:) window appears.

📆 Disk Cleanup for (C:)		23
Disk Cleanup		
You can use Disk Cleanup to free up to space on (C:).	o 1.54 GB of disk	
Files to delete:		
📝 剷 Downloaded Program Files	0 bytes	*
📝 🍘 Temporary Internet Files	4.37 KB	1
🔲 🚼 Hibernation File Cleaner	1.50 GB	-
🔲 🔞 Recycle Bin	0 bytes	
🔲 🛃 Setup Log Files	26.3 KB	-
Total amount of disk space you gain: Description	3.00 M	В
Downloaded Program Files are ActiveX contro downloaded automatically from the Internet wh pages. They are temporarily stored in the Dow Files folder on your hard disk.	ls and Java applets nen you view certair nloaded Program	ı
	View Files]
How does Disk Cleanup work?		
	K Canc	

Windows calculates the amount of space used by unnecessary files.

Click Cancel.

Step 3

Open the Run dialog box by clicking **Start >** in the Start Search box, type **Run...**

Type **cleanmgr** in the "Open:" field.

Click OK.

🖅 Run	X
	Type the name of a program, folder, document, or Internet resource, and Windows will open it for you.
<u>O</u> pen:	cleanmgr 🔹
	OK Cancel <u>B</u> rowse

The **Disk Cleanup Options** window appears.

Click My files only.

Note: Clicking **Files from all users on this computer** will display the **User Account Control** window to ask for permission.



The "Disk Cleanup for (C:)" window opens.

🐂 Disk Cleanup for (C:)	×
Disk Cleanup	
You can use Disk Cleanup to free up to space on (C:).	1.54 GB of disk
Files to delete:	
🔽 🖻 Downloaded Program Files	0 bytes 🔺
📝 🝘 Temporary Internet Files	4.37 KB
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Downloaded Program Files are ActiveX contro downloaded automatically from the Internet wh pages. They are temporarily stored in the Down Files folder on your hard disk.	ls and Java applets Ien you view certain nloaded Program
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HOW GOES DISK Gleanup Work?	
C	K Cancel

Step 4

Click the **OK** button.

1. Why should disk cleanup be performed regularly?